



## **PENDLE VALE COLLEGE**

**Learning Mentor - Mathematics**

**Candidate Information**

## CONTENTS

- 1. Welcome**
- 2. Copy of Advertisement**
- 3. Job Description**
- 4. Person Specification**

## Dear Candidate

Welcome to Pendle Vale College. I am delighted that you are considering our college as a new career opportunity.

We are fortunate to have a modern, innovative, and fantastically well-equipped College; a £32million new build project in 2008, the facilities at Pendle Vale College are second to none. The building remains modern and innovative in design and is an exciting environment in which to work, however the College is more than bricks and mortar – our school is made up of over 1000 students and over 100 colleagues who all attend school each day to learn, grow and improve. Our facilities provide first rate teaching and learning opportunities that give our students and teachers a clear advantage and that results in consistently good outcomes.

Our college is made up of a team of highly committed, motivated, dedicated and professional colleagues both teaching and non-teaching, who each individually make a significant and positive difference to the lives of our students. As Headteacher, I am extremely proud of our college and the colleagues and students with who I share the vision to make this a special place for adults and young people to teach and learn in.

Colleagues at Pendle Vale benefit hugely from working in an environment that is supportive, challenging and rewarding. We pride ourselves on welcoming new staff with an excellent induction programme whether you are joining us as a newly qualified or experienced candidate.

Whilst recognising that the College exists for the benefit of the students, we aim to be a place where staff can also realise their ambitions and potential and further develop their careers. We aim to be at the cutting edge of change and engage in high profile projects and developments that enable our students, and staff, to achieve the most that they possibly can while working or studying here. We are outward facing and strive to learn from and assimilate the very best practice and research. We really want to hear from those colleagues who are exceptional in what they do and who truly believe that they can make a positive difference to our college.

We know that Pendle Vale College is and will continue to transform the education and live chances of our young people. By working together as a team, we aim to develop happy, confident and independent learners ready to take their place in the modern world.

We have a modern, flexible, and responsive curriculum, which actively encourages our students to be responsible for their own learning and ensures that they are being stretched and challenged and appropriately prepared for their future learning. We know our students very well indeed and strongly and confidently believe that we are meeting their current and future needs.

As Headteacher, I believe that a team of people work best when they are working together towards a common goal. Pendle Vale College is an enjoyable and rewarding environment in which to work. There are significant career opportunities for colleagues and promotion is actively supported and encouraged. Our team ranges from early career teachers to experienced candidates who have reaped the benefits of working at our college.

We are a modern and contemporary College that wants to attract colleagues who have ideas, who are inspirational, innovative and who are truly dedicated to the development of our young people. If you have what it takes to take a forward-thinking College to the next level, then we look forward to reading your application and hopefully from there calling you to interview.

Our story is one of continued and improving success. We pride ourselves on being a strong, vibrant, and confident community. Don't just take our word for it, we warmly welcome visitors and prospective applicants to arrange a visit, meet with significant colleagues and see for yourself.

## Ofsted

Ofsted last visited us in November 2021 and confirmed that Pendle Vale remains a Good school. A copy of this Ofsted Report can be found on our college website.

## Community and Surrounding Areas

Pendle Vale College has a good location, situated just five minutes from the M65. Easily accessible from larger towns and cities of Manchester, Preston, Bradford, and Huddersfield, it is also in close proximity to the smaller rural communities for Pendle, Colne and Skipton. Nelson is under an hour away from the Lake District and North Yorkshire Moors.

If you are interested in moving the College forward within a focussed team who are highly committed to serving its students, staff, and community, then I welcome your application. Please submit the Teaching Staff application form, available on our website or from Hays, along with a letter of application of not more than two A4 sides, detailing how your experiences and impact to date qualify you for the post and how you see the role developing.

I look forward to receiving your application.

Mr Oliver Handley  
Headteacher

Pendle Vale College, Oxford Rd, Nelson, BB9 8LF

Main Reception: 01282 682240 | Email: [reception@pendlevale.lancs.sch.uk](mailto:reception@pendlevale.lancs.sch.uk)

Web: [pendlevale.lancs.sch.uk](http://pendlevale.lancs.sch.uk)

Headteacher: Mr O Handley BSc (Hons) MTL

## JOINING PENDLE VALE COLLEGE

We recognise that people are our most valuable resource, and we support them in being effective in their role by providing the following benefits:

- **Professional Development** – Pendle Vale is committed to developing staff within their roles and creating continued fantastic opportunities for further career progression through our weekly CPD sessions as well as access to NPQs and other professional qualifications.
- **Pension Scheme** – Every employee here at Pendle Vale has access to the Teachers' Pension Scheme or the Local Government Pension Scheme.
- **Well-being Benefits** – Through our wellbeing provider, staff can access a number of generous well-being benefits including Physiotherapy, 24-hour GP Helpline, Cancer Support, Stress counselling support and Weight management
- **Cycle to Work Scheme** – Pendle Vale has joined this scheme to provide staff with the opportunity to take advantage of the salary sacrifice tax-relief arrangement. For more information, eligibility criteria and details on how to apply, please contact the central HR Team
- **Annual Flu Vaccinations** - Annual Flu Vaccinations offered for free to all members of staff.
- **Gym Facilities** - Staff here are able to access the Gym facilities before and after school free of charge

## Learning Mentor -

Grade 7 SCP 19-25 £32,062 - £36,363 pro rata (Actual Salary £16,695 - £18,934)

Part Time up to 0.6 (3 days) term time only 39 weeks

ASAP

We are seeking to appoint an enthusiastic, vibrant and resilient individual to become Learning Mentor for Mathematics. The successful applicant will join a successful and established Mentoring Team working with groups of students from Key Stages 3 and 4 to ensure students make good progress and are ready to take the next steps in their education. The successful applicant must embrace new technologies and work with the students' best interests at heart to ensure excellent outcomes.

In addition, there is the opportunity to support Duke of Edinburgh extra-curricular activities which will attract some additional payment.

Our Mentoring Team has become a key part of our success story at Pendle Vale College and we want you to become a contributor to this.

You will have:

- The ability to motivate and inspire students
- The ability to stimulate curiosity, interest and enjoyment in Mathematics
- High expectations of students
- The determination to raise student achievement
- Team skills

We can offer you:

- Excellent resources
- Excellent support and professional development opportunities
- Friendly staff
- Excellent IT facilities.

Pendle Vale College has a good location, situated just five minutes from the M65. It is a quiet and efficient commute from the larger towns and cities of Manchester, Preston, Bradford and Huddersfield, it is also in close proximity to the smaller rural communities for Pendle, Colne and Skipton. Nelson is under an hour away from the Lake District and North Yorkshire Moors.

For an informal discussion on this post, please contact Mrs. M Bullock – Associate Assistant Head and Curriculum Leader of French on 01282 682240 or email [m.bullock@pendlevale.lancs.sch.uk](mailto:m.bullock@pendlevale.lancs.sch.uk).

If you are interested in applying for this position, to apply via our Every Recruitment Portal please click the following link: <https://candidates.every.education/Vacancies/Details?advertKey=9f0ea1ee-2c7d-4429-b1e6-d80e962fda5a>

Closing date for applications – Monday 02 February 2026

Interviews – W/C Monday 09 February 2026

<b>JOB DESCRIPTION</b>	
JOB TITLE:	<b>Learning Mentor</b>
GRADE & SALARY:	<b>7</b>
CAR USER:	<b>Occasional</b>
LOCATION:	<b>Pendle Vale College</b>
RESPONSIBLE TO:	<b>Lead Learning Mentor</b>
STAFF RESPONSIBLE FOR:	<b>None</b>
JOB PURPOSE:	To contribute to an increase in student attainment in Mathematics through individual and group mentoring and intervention.
<b>Duties and Responsibilities:</b>	<p>To work under the guidance of Assistant Headteacher and Curriculum Leaders to ensure students achieve the best possible outcomes at Key stage 3 and 4 with a particular focus on Mathematics.</p>
MAIN ACTIVITIES:	<p><b>To academically mentor students in Mathematics to achieve the best possible attainment outcomes.</b></p> <p><b>Specific responsibilities include:</b></p> <ul style="list-style-type: none"> <li>• Leading intervention lessons for groups of students to enhance performance in all year groups for Mathematics.</li> <li>• Withdrawing individual students and groups of students and leading them in lessons to focus on boosting individual performance in Mathematics.</li> <li>• Working with selected students to ensure the best possible GCSE Grades including English and Maths and good progress in Mathematics results for the college.</li> <li>• Supporting selected students in Mathematics lessons to ensure maximum attainment is achieved.</li> <li>• Preparing materials in coordination with Mathematics teachers to achieve the best results for targeted students.</li> <li>• Working with fellow Learning Mentors and external agencies to design projects raising attainment amongst groups of students across all subjects.</li> <li>• Working with colleagues to deliver on other areas of the College development plan, for example, literacy, numeracy, EAL, GAT.</li> <li>• Delivering successful outcomes on social projects, which affect the wellbeing of students across the school.</li> <li>• Dealing with any immediate problems or emergencies according to the College's policies and procedures.</li> <li>• Following College policies and procedures especially those relating to Child Protection and Health and Safety.</li> <li>• Respecting confidential issues linked to home/students/teacher/College work and to keep confidences as appropriate.</li> <li>• To have a good standard of professional conduct and dress.</li> </ul>
<b>Note:</b>	<b>Any other duties which may reasonably be regarded as within the nature of the duties and responsibilities/grade of the post as defined, subject to the proviso that normally any changes of a permanent nature shall be incorporated into the job description.</b>

PERSON SPECIFICATION		
Learning Mentor		GRADE: 7
Personal Attributes required (on the basis of the job description)	Required	Assessed
<b>Qualifications</b>		
Mathematics qualification to at least A level standard and experience of working within a Mathematics team at secondary school or in further education.	E	A, L
Teaching qualification or Mentoring, Teaching Assistant qualification equivalent to NVQ level 3.	E	A, L
<b>Experience</b>		
Experience of working in a relevant classroom environment	E	A,L,I
Experience of supporting students with challenging behaviour	E	A,L,I
Experience of working with students to improve attainment	E	L,I
Experience of working with students aged 11-16.	D	A,L,I
Experience of teaching Mathematics	D	A,L,I
Experience of leading Duke of Edinburgh activities	D	A,L,I
<b>Knowledge/skills/abilities</b>		
Ability to relate well to children	E	L,I
Ability to lead students in completing activities	E	L,I
Knowledge of Mathematics and GCSE requirements	E	L,I
Ability to also mentor students.	E	L,I
Knowledge of numeracy and literacy strategies	E	L,I
Ability to work as part of a team	E	L,I
Good communication skills	E	L,I
Ability to relate well to parents/carers	E	L,I
Organisational and Time management skills	E	I
Understanding of child protection	E	L,I
Ability to make effective use of ICT	E	L,I
Ability to assess children's development	E	L,I
Ability to plan and deliver work programmes	E	L,I
Flexible attitude to work	E	L,I
<b>Other</b>		
Commitment to undertake in-service development	E	L,I

Required: E = Essential D = Desirable

Assessed by: A = Application I = Interview R = References O = Observation