

Date As Postmark

Dear Parent/Carer

Changes to Data Protection Law

You may be aware that from 25th May 2018, the rules around data protection are changing. The 'General Data Protection Regulation' (GDPR) will change how we can use your personal data and keep it safe, and will also strengthen your rights over your own data.

The reason for this is to make sure sensitive or private information about yourselves and your children stays safe. Whilst it is similar to the current Data Protection Act in many ways, there are a few differences, so we need to make a few changes at the College in order to ensure we remain compliant.

One of these changes is that we have updated our Privacy Notice and this can be found on our website as from 25th May 2018. If you require a hard copy of the Privacy Notice please request this from the main office and we will send this home with your child.

In September 2018, you will receive further information regarding the data we hold on your child and ask you for confirmation that what we hold is correct, giving you the opportunity to make any changes if necessary. We will also re-seek permission from you (and your child from Year 8 onwards) to use photographs for internal and external marketing for the College and for using the biometric system for our cashless catering system.

If you have any questions about how the GDPR affects you, or how the College is preparing, you can contact Mrs D Jenkins, Data Protection Officer/Business Manager on the main College number.

Yours sincerely

Mr S Wilson
Headteacher

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